

## Senior Technical Officer/ Technical Officer

**Hours:** This is a full-time role, for 37 hours per week. Although the role is advertised as full time, if you believe you have the skills and experience to join us and would like to discuss different working patterns, please do get in touch.

**Contract:** Permanent, Monday – Friday

**Location:** Cambridge

**Salary:** Senior Technical Officer - £39,186 – £44,428 per annum (City Pay Band 6)  
Technical Officer - £34,834 – £39,186 per annum (City Pay Band 5)

**Job Reference:** CCC00323

### The Role:

Working in an iconic, diverse and expanding University City such as Cambridge, you will be joining an organisation where Licensing Enforcement is an important and highly regarded Service. Here at Cambridge City, we work as one council to achieve our vision, promoting Cambridge as a great place to live, learn and work and where we care for the planet and the people of Cambridge.

Making a difference at a local level, working within the Commercial and Licensing Team you will be focused on ensuring that we secure the relevant standards in relation to all licensed premises and taxi licensing in accordance with legislation and service policy. Whether that is the processing of applications, undertaking inspections of licensed premises and vehicles and the investigation of complaints and compliance with licensing conditions. To dealing with statutory nuisance from commercial premises, outdoor events and contributing to the improvement of the nighttime economy in the city, this varied remit will ensure there is never a dull moment.

### About you:

You will join us with the ability to interpret and apply legislation, communicate well at all levels, prepare, and write reports and be able to present facts and negotiate in a balanced manner. You will

have experience of working with the public, carrying out investigations and inspections and a knowledge of current legislation.

We encourage agile working arrangements, and this fantastic opportunity will require a flexible approach; so, you will be comfortable carrying out site visits as well as working remotely. You will bring your ambition, along with your up-to-date knowledge of current legislation and practice, to support our values and deliver a high-quality service to the City of Cambridge.

Owing to the nature of this position you will need to be able to travel in and around Cambridge City.

### What we can offer:

- Family friendly policies
- Agile and Flexible working
- Generous annual leave allowance 25 days' per annum, rising to 30 days' after five years continuous service; plus 8 days public holidays (pro rata for part time).
- Annual leave purchasing scheme
- Access to the highly valued **Local Government Pension Scheme (LGPS)**
- A variety of learning and development opportunities via a range of sources and methods
- Confidential advice and support via the **Employee Assistance Programme**
- Health and well-being programme
- Subsidy for public transport
- Staff reward and recognition framework

**Application Process:** To be considered for this role, please visit our vacancies page via <https://www.cambridge.gov.uk/careers> and complete an application via the 'Apply Online' button for this role.

**Recruitment Timetable:** Apply by 20th October 2024

**If you would like an informal chat, please contact Sam Tai (Commercial and Licensing Team Manager) on 01223 457727 or email [sam.tai@cambridge.gov.uk](mailto:sam.tai@cambridge.gov.uk).**

### More Information:

To find out more about the requirements of the role please download the Role Profile on our website.

No Agencies Please

**Embracing diversity, committed to equality,  
and safeguarding children and adults**